



Study Room Policy

Study rooms available free of charge for public use at all library locations except for the Alzheimer Branch. A table and up to four chairs are provided in each of the rooms. All rooms are equipped with electric outlets for using laptops or other electronic devices. Free wireless Internet is also available.

The following rules are intended to ensure that study rooms are available to all members of the community and that they are used for their intended purposes.

- Study rooms are available on a first-come, first-served basis during business hours. Reserved rooms are held for 15 minutes past their reserved time and then become available to other patrons.
- Study rooms may be used for a maximum of 2-hours daily by an individual or group. However, patrons may continue to use a study room past their 2-hour limit, providing no one has a reservation or is in need of the room.
- A maximum of four people are allowed in a study room at one time.
- In order to use a study room, patrons must first check-in at the Library Service Desk or reserve a room through the libraries online options.
- Fees or payments may not be charged by individuals or groups using the study rooms for business.
- Snacks and un-covered beverage containers are not permitted in the study rooms.
- Use of all tobacco products and alcohol is prohibited in the Study Rooms.
- Library staff is not responsible for any items left unattended in the study rooms. Please keep your belongings with you at all times. Items left behind will be disposed of.

Need more space? The library also has large meeting rooms available for a fee. Please ask a staff member about for more details.