



## **July 12, 2022 Board Meeting Minutes**

The Pine Bluff Jefferson County Library Board of Trustees met on July 12, 2022, at 5:25 pm in the board room of the Main Library.

**Attending in person were:** Tom Owens, Larissa Davis, Nancy Oudin, and Chantal Jones

**Attending by phone:** James Pascale, Chandra Griffin, Alissa Davis, and Glenda Daniels

**Others Present:** Ricky Williams and Lareina Mirabella

**The meeting was called to order at 5:25 pm.**

**Adoption of the agenda:** Nancy Oudin, moved, seconded by Larissa Davis, to adopt the agenda. Motion carried.

**Approval of the July 12, 2022 minutes:**

Larissa Davis moved, seconded by Nancy Oudin, to approve the minutes. Motion carried.

**Financial Report:**

There are 9 items that are over the 58% mark

Nancy Oudin moved to accept the financial report, the financial report second by Larissa Davis.

**Directors Report**

The Library has been using Atruuim for around two months; the staff is still adjusting to the new system. There are still a few kinks to work out. Melony Darrough, manager at Alzheimer, has received a \$5000 mini-grant from Arkansas Food Bank. This grant will be used for feeding children in the Alzheimer area. We also purchased a freezer, a portable food pantry, and a larger cooler with grant funds. More people are showing up this year for summer reading programs, which shows a significant improvement from the previous year. The elevator is still down, and TK Elevator is still trying to figure out the high voltage issue.

## **New Business**

Meeting Room Policy update- changes were made to the meeting room policy to make it more affordable. Previous policy fees were \$50 for the first 3 hours and \$25 for each additional hour. New Policy will be \$25 an hour at the Main Library and \$20 an hour at the branch locations. Nancy Oudin moved to adopt the updated policy, second by Alissa Smith.

Library Card Policy update – New policy will allow businesses to get a card and temporary residents to get a library card. A non-resident fee was increased to \$25 from \$10  
Nancy Oudin moved to adopt the new library card policy, seconded by Larissa Davis.

Director Williams presented a Bike checkout policy for the Bike checkout program. The adoption of this policy was tabled to the next meeting for more discussion and research. Larissa Davis moved to present the updated bike checkout policy at the next board meeting and seconded by Nancy Oudin.

## **Public Comments**

No public comments

## **Announcements**

Tom announced that his daughter was elected as Vice President of SCLA and will be traveling in high school every six weeks.

## **Adjourned**

Meeting adjourned at 5:57 pm.

## **Meeting Schedule:**

Next Meeting- Tuesday, August 9, 2022