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## Board Meeting Minutes

The Pine Bluff Jefferson County Library Board of Trustees met on June 14, 2022, at 5:24 p.m. in the board room of the main library.

**Attending in person were:** Tom Owens and Larissa Davis

**Attending by phone:** Alisa Smith, James Pascale, Felicia Reeves, and Arvalon Harleston.

**Others Present:** Ricky Williams and Lareina Mirabella.

**The meeting was called to order at 5:24 p.m.**

### **Adoption of the Agenda:**

Arvalon Harleston, moved, seconded by Larissa Davis, to adopt the agenda. Motion carried.

### **Approval of the April 12, 2022 minutes:**

Alisa Smith moved, seconded by Arvalon Harleston, to approve the minutes. Motion carried.

### **Financial Report:**

The periodicals are up due to renewals. We are going digital on magazines next year, so this line item will decrease. Computer databases are up due to price increases and most of them coming out in the first two quarters of the year. The gas bill should level out in summer. It was high because of it being winter months. Postage increased because of overdue notices sent to patrons. Office supplies were all bought first and second quarters of the year, so this is why they are over at this time. The computer supply line item is over budget due to an RFID gate panel needing to be purchased because the subcontractor hired by East Harding Construction damaged a panel with lift. East Harding is aware they will have to reimburse the library **\$5,514.54** for damages and the installation of new panel. Sales taxes are up as well due to book orders and requests by patrons.

Larissa Davis moved, seconded by Arvalon Harleston. Motion carried.

**Director's Report:** Included in Packet

**Unfinished Business:**

We are still waiting for a report from the fiber cement board manufacturer, which will be up to 14 weeks from the site visit date.

**New Business:**

The purchase of additional cameras system wide from VSC Fire & Security for the total of \$50,720.00. Cameras will be purchased with funds from the Relylance money market account.

Larissa Davis moved, seconded by Alisa Smith. Motion carried

**Public Comments:**

No public comments

**Announcements:**

No announcements

**Adjourn:**

Meeting adjourned at 6:00 p.m.

**Meeting Schedule:**

Next Meeting – Tuesday, July 12, 2022