



## March 17, 2021 Special Called Board Meeting

### Minutes

The Pine Bluff/Jefferson Co. Library Board of Trustees met Tuesday, March 17, 2021 at 10:00am a via conference call.

Present: Tom Owen, Glenda Daniels, Chandra Griffin, Arvalon Harleston, Ethel Cogshell, Nancy Oudin, Ben Trevino and Dr. Hazel Linton.

Also present were Bobby Morgan, Ricky Williams and Jeannie West.

The meeting was officially called to order by Mr. Owens Chairman of the Board of Trustees at 10:00 am.

The agenda was brought before the Board for approval. Ms. Oudin move to approve the agenda. 2<sup>nd</sup> by

**Resolution-1:** A Resolution was presented by Tom Owens to appoint Assistant Director Ricky Williams as Interim Director for the Pine Bluff/Jefferson Co. Library System with all responsibilities and authority inherited in the position of director. The Interim Director position will take effect April 3, 2021. Motion made by Ms. Harleston to approve Resolution 1 and seconded by Ms. Cogshell. Motion Carried unanimously.

**Resolution-2:** The authority expends of county bond funds for the renovations of county libraries as April 3, 2021 to Tom Owens, Board Chair, Glenda Daniels, Vice Chair, Nancy Oudin, Jeannie West, Board Secretary and Ricky Williams, Interim Library Director. A two signature requirement, with Interim Director counting as one of the required signatures.

Motion was made by Ms. Cogshell to approve Resolution 2 and seconded by Ms. Harleston. Motion Carries unanimously.

**Resolution-3:** The authority expends of city bond funds for the renovations of city libraries as April 3, 2021 to Tom Owens, Board Chair, Glenda Daniels, Vice Chair, Nancy Oudin, Jeannie West, Board Secretary and Ricky Williams, Interim Library Director. A two signature requirement, with Interim Director counting as one of the required signatures.

Ms. Daniels made a motion to approve Resolution 3 and seconded by Ms. Oudin. Motion Carries unanimously

**Resolution-4:** Signing authority for all bank accounts to Tom Owens, Board Chair, Glenda Daniels, Vice Chair, Nancy Oudin, Jeannie West, Board Secretary and Ricky Williams, Interim Library Director. A two signature requirement, with Interim Director counting as one of the required signatures.

Motion made by Ms. Harleston to approve Resolution 4 and seconded by Ms. Cogshell. Motion Carries unanimously.

**Resolution-5:** Granting signing authority to Tom Owens, Board Chair, Glenda Daniels, Vice Chair, Nancy Oudin, Jeannie West, Board Secretary and Ricky Williams, Interim Library Director. A two signature requirement, with Interim Director counting as one of the required signatures for contracts over \$5000.00, grants over \$10,000 and any expenditures over \$5000.00.

Motion made by Ms. Cogshell to accept Resolution 5 and seconded by Ms. Harleston. Motion Carries.

**Synergy Grant:** Ms. Harleston made a motion to accept Synergy Grant as written. Seconded by Dr. Linton.

Meeting adjourned @ 10:12 am.

Next Meeting – Tuesday, March 23, 2021 @ 10:00 am.