



September 15, 2020 Minutes

The board met at 5:15 p.m. at the old Main Library. Present were Anna Marie Jacks, Larissa Davis, Dr. Hazel Linton and Ethel Cogshell, by phone. Also, Tommy Brown, Travis White, and Alisa Smith attended in person.

Also present were Bobbie Morgan, Ricky Williams and Jeannie West.

The meeting was called to order at 5:24 p.m.

Travis White moved to adopt the agenda, seconded by Anna Marie Jacks. All approved.

Ann Marie Jacks moved to approve the minutes of the July 2020 meeting, seconded by Travis White. All approved.

Larissa Davis moved to approve the financial statements as presented, seconded by Anna Marie Jacks. All approved.

Bobbie Morgan highlighted her report. We are making progress on the door weights and handicap access. Bobbie has spoken with the site superintendent and he is looking into the wind tunnel effects in two areas of the new building. The noise problem is being addressed by the library's attorney.

Ricky Williams updated the board on the move to the new building. Also, the storage building being put up at the Watson Chapel Branch is moving along and will come in under the \$30,000.00 approved by the board. The golf cart will fit in the dumpster enclosure at the main library.

Unfinished Business

Anna Marie Jacks moved to authorize the attorney to prepare the documents so that we may effectively remove ourselves permanently from this building and give over the interior of this building to the City of Pine Bluff. The Don Marr will remain with this building and be on loan to the City of Pine Bluff. If the building is to be renovated, demolished or if the Don Marr is in any danger of damage, they are to notify the library promptly, giving the library first right of refusal to accept the Don Marr. Dr. Hazel Linton seconded. All approved.

New Business

Travis White moved to authorize Bobbie Morgan to issue policy guidelines for Covid 19, with discussed changes made and implement guidelines immediately, ensuring that all employees receive the policy and sign a form stating that they have done so. The form will be placed in their personnel files. Alisa Smith seconded. All approved.

A copy of a preliminary budget was discussed with the final budget to be voted on in November or December.

Anna Marie Jacks moved to adjourn the meeting at 6:38 p.m.

Next meeting will be Tuesday, October 13, 2020.