



July 13, 2021
Library Board Meeting Minutes

Board Members Present: Tom Owens, Glenda Daniels, Felicia Reeves, James Pascale, Larissa Davis present. Ethel Cogshell, Chandra Davis and Nancy Oudin on conference call.

Others Present: Ricky Williams and Jeannie West present

Call to Order: Meeting was called to order by Chairman Tom Owens at 5:17 p.m.
Introduction of newly appointed members: Felicia Reeves and James Pascale were welcomed to the Board of Trustees

Adoption of Agenda: Glenda Daniels moved to adopt the agenda with the addition of the removal of Dr. Linton from the Board of Trustees. James Pascale seconded. Mr. Owens asked that it be added to the agenda as 3a.

3a. Removal of Dr. Linton from board of trustees.

Discussion was held concerning recent board replacements. Mr. Pascale requested clarification on the board members that were recently replaced. Ms. Daniels brought him up to date with the replacement of Mr. Ed Fontenette and Mr. Ben Trevino by Mr. Pascale and Ms. Reeves.

Glenda Daniels moved to remove Dr. Hazel Linton from the Board of Trustees due to eight absences. The by-laws state that missing three meetings is grounds for removal. James Pascale seconded. Motion carried. Director Williams will notify the Mayor.

Approval of Minutes: Larissa Davis moved to approve the June 15th minutes with corrections of Glenda Daniels name and the correct spelling of Mr. Keenan Peet. Seconded by Felicia Reeves. Motion Carried.

Financial Reports: The financial reports were discussed. Ms. Daniels would like to see a breakdown on GL #5329, Miscellaneous Expense, Other. She also mentioned that maybe a new bookkeeping system might be in order. There will be a breakdown of that GL number in future board packets and we can look at reformatting the financials and possibly getting new software at the beginning of the new year for audit purposes. Larissa Davis moved to accept the financial reports. Glenda Daniels seconded. Motion carried.

Director's Report: Mr. Williams highlighted the Summer Read Program participation throughout the entire system. Williams also stated, the end of the summer reading program celebration would be different this year. The children at each library location usually are rewarded with an ice cream party and other treats during the celebration. This year library decided to add a little splash to the celebration by providing the children that participated



throughout the summer with a water slide.

AETN partnered with the Library for a Poetry Slam event on July 31, 2021 that will help highlight functions at the library and be great for public relations.

The library receive notification from the State Library that the application for the ARAP grant was approve, and the first installment for \$33,8982 is expected to be disbursed around mid to late July.

Mr. Williams also meet with architects from Polk Stanly Wilcox to discuss changes to the interior of the library. Architects also plan to attend the August 10, 2021 board meeting to share ideas with meeting attendees.

Abstract art and wall decals were also purchased for the Main Library. The pieces select really helped highlight existing furniture and areas they were installed at.

Three-3D Printers were also purchase to provide a new service for citizens of Jefferson Co. Discussion ensued about 3D printing.

New Business:

- **3D printing rules and fees:** The included policy for the rules and fees that will apply to the patron use of the new 3D printers was discussed. Glenda Daniels moved to accept the new policy. Felicia Reeves seconded. Motion carried.
- **Updated Holiday schedule:** Mr. Williams submitted to the board the addition of two additional holidays for the library staff. One day at Thanksgiving and one day at Christmas. This would enable employees to travel and spend a little extra time with family. Larissa Davis moved to accept the additional holidays. Glenda Daniels seconded. Motion carried.

Public Comments: None

Announcements: None

Meeting adjourned at 6:04 p.m.