



August 11, 2020 Minutes

The board met at 5:15 p.m. at the old Main Library. Present were Anna Marie Jacks, Larissa Davis and Ethel Cogshell, by phone. Also, Tommy Brown, Ben Trevino, Ed Fontenette, Travis White, Dr. Hazel Linton and Alisa Smith attended in person.

Also present were Bobbie Morgan, Ricky Williams and Jeannie West.

The meeting was called to order at 5:15 p.m.

Ed Fontenette moved to adopt the agenda, seconded by Travis White as amended to include discussion of a policy for Covid 19. All approved.

New board member, Ben Trevino, was welcomed to the board.

Travis White moved to approve the minutes of the July 2020 meeting, seconded by Dr. Linton. All approved.

Ed Fontenette moved to approve the financial statements as presented, seconded by Travis White. All approved.

Bobbie Morgan highlighted her Director's Report and will address some of it in new business.

Ricky Williams highlighted his Asst. Director's Report and updated the board on the move of the Internet Service Provider to the new building. Associated costs and ways to save money. He also reported on the progress of the move to the new building.

Unfinished Business

Dr. Linton moved to purchase and place an appropriate building to house our lawn equipment and trailers at the Watson Chapel branch with a cap of \$30,000.00, Ed Fontenette seconded. All approved.

An update was given on moving the Don Marr mosaic to the new library. Ann Talbot has been in contact with Evergreen Architect to ascertain whether or not it is feasible to move the mosaic without damage.

New Business

Bobbie and several staff took two days to walk through the new building and work on a punch list. It was much too early for an owner's walk through and Bobbie completed 22 pages of corrections in

addition to the other staff's notes, which were turned over to the construction manager. It was decided that another walk through would be more appropriate when all of the trade people had completed their own punch lists.

Occupancy of the new building was discussed. Lakeisha Hill of the zoning department advised that we should not take occupancy until all outstanding problems were addressed as it could cost us more money to bring the architects back in. The consensus of the board is to not take occupancy until everything is made right. Some of the bigger concerns are discussed below.

There is a tremendous amount of noise when it rains. Especially in the atrium area, children's and young adult area. Staff who have been working at the new building literally have to scream at each other to be heard. From day one, when Bobbie arrived as Library Director, she has stated that the library would have polished concrete floors. The architects have looked at similar designs of theirs, but with carpet, and said we should have no problems other than a gentle sound of rain. If they do not come up with a solution for this, we will take it to our attorney.

Handicap access to the new building is a problem. The doors are 8' tall and very heavy. The ADA requirements are for the doors to have 8 lbs. of pressure to open on the outside doors and 5 lbs. of pressure on the interior doors. Ricky purchased a tool to measure the pressure and all entry doors were between 25 and 30 lbs. The architects stated that it was to code and offered no handicap buttons. There was never any consideration that there would not be buttons to assist people with the door operations. Arkansas Automatic Door will come down and do an estimate for button operated door openers and measure the pressure on the doors independent of the architects.

There was a 5" gap in the railing that was big enough to get an adult's leg through on the second floor. That has been remedied and there is now only a 1" gap.

After discussion, the consensus of the board was to examine the state of Arkansas and the CDC Covid 19 policies to develop a prompt policy for the library to address employees who have exposure to other infected people and should be tested/quarantined. Once that policy is developed, a copy should be sent to each employee as well as the board of trustees.

Announcements

There is some excess shelving at the old main library that we would love to donate to public schools. Any other non-profit organizations would get a discount.

Next Meeting – Tuesday, September 15, 2020

Ed Fontenette moved to adjourn the meeting at 6:33 p.m.