



PINE BLUFF
JEFFERSON COUNTY
**LIBRARY
SYSTEM**

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The Pine Bluff Jefferson County Library Board of Trustees met on January 10, 2023, at 5:16 p.m. in the board room of the main library.

Attending in person were: Tom Owens, Chantal Jones, Nancy Oudin, Ricky Williams, and Armanda Richardson.

Attending by phone: Glenda Daniels, Ethel Cogshell, Michelle Harleston, Felicia Reeves, and James Pascale.

The meeting was called to order at 5:16 p.m.

Adoption of the Agenda: Tom Owens amended the agenda with addition to 3(B) Director Evaluation and 3(C) Meeting Date Change.

Nancy Oudin moved to adopt the amended agenda. Seconded by Michelle, Motion carried.

Approval of December 13, 2022, Minutes:

Michelle Harleston moved to approve the Minutes. Seconded by Felicia Reeves, Motion carried.

Director's Evaluation:

Tom Owens: Stated that he thought Director Williams had done an excellent job for the year 2022.

Glenda Daniels: Stated that she felt Director Williams was doing an awesome job. She has gotten a lot of feedback from the community and several entities Ricky has been partnering with. Also has done an awesome job with the branches and keeping them up to date and taking care of the business of the library with the activities. He is on top of everything that has to be done with the library and informs the board, and keeps us up to date on what's going on with the library. I would say he is doing an awesome job.

Nancy Oudin: Stated that she wanted to echo Mrs. Daniels; she agreed that Director Williams has done an excellent job, especially maintaining the physical plant of the library and the detail he sees and the work that needs to be done, and the care of this new facility has been excellent. Programming and community feedback has been positive.

Felicia Reeves: Stated a job well done to Director Williams as he has taken on the role of the director, has taken ownership and has taken many positive steps in the right direction. He has done his due diligence as a director and has gone above and beyond, and the community really appreciates that.

Michelle Harleston: Stated that programming is running great, and since we are in a time of social media, she gets to see all the hard work that is done.

Chantal Jones: Stated that she thinks Director Williams is doing an amazing job, and she is stating this from a teacher's perspective. Students are talking about the library at school. Students

were really excited to get their library cards and library backpacks. She also stated that she appreciated his due diligence in moving items down to the first floor for the elderly since the elevator was out of order. Excellent job.

Ethel Cogshell: Stated Director Williams and the staff did an excellent job providing for her and her organization during a meeting. Staff went above and beyond to ensure they had a great experience. Really made her feel good that organizations outside the library have good things to say about the library. Good Job.

Meeting Date Change: Chantal Jones moved to change the meeting dates to every other month with the option to call a special call meeting if necessary. Seconded by Nancy Oudin, Motion carried.

Financial Report:

Armanda Richardson gave the annual financial report, and the library was at 96% of the budget for the year 2022.

Nancy Oudin moved to approve the Financial Report. Seconded by Chantal Jones, Motion carried.

Director's Report:

Director Williams highlighted staff notary training and how all locations will have notary services available once certificates are received from the Secretary of State.

Roof Leak: Mid-Ark Roofing Company came out to expect the roof again and found out that the leak that had caused significant damage to the women's bathroom was not a roof leak. The Main Library was intaking water due to a crease in the standing seam of the unit floor cover; the seam has now been straightened, and duct sealant has been applied to prevent leaks temporarily

East Harding: East Harding Construction came out on December 15th as scheduled to install 3 new fiber cement boards. The manufacturer was on site to inspect and ensure panels were installed correctly; defective boards were shipped back to the manufacturer for additional testing. No date has been determined at this time when additional panels will be replaced.

Fine Amnesty: Many libraries across Arkansas have gone fine-free to help regain patrons that may have strayed away due to fines. During fine amnesty month 2023, patrons will be able to take advantage of having all fines and fees waived once during this time, but fines associated with hotspot checkouts are excluded from this event. Next year's amnesty event will be slightly different; only fines and fees up to \$50.00 will be forgiven. I felt this was needed to keep patrons honest and not try to game the event. Just a reminder that patrons still lose library card privileges if fines and fees are over \$10.

Public Comments:

None

Announcements:

None

Adjourn:

Meeting adjourned at 5:58 p.m.

Meeting Schedule: Next Meeting – Tuesday, March 14th, 2023.