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The Pine Bluff Jefferson County Library Board of Trustees met on January 18, 2022, at 5:15 p.m. in the board room of the main library.

Attending in person were: Ricky Williams and LaTanya Armoster.

Attending by phone: Glenda Daniels, Nancy Oudin, Chantel Jones, Larissa Davis, Ethel Cogshell, Michelle Harleston, and James Pascale.

The meeting was called to order at 5:15 p.m.

Adoption of the Agenda:

Michelle Harleston moved, seconded by Ethel Cogshell to adopt the agenda. Motion Carried.

Approval of the December 14, 2021, Minutes:

Michelle Harleston moved, seconded by Ethel Cogshell to approve the Minutes. Motion carried.

Financial Reports:

Director Williams addressed the board about the justifications for overages in the budget. Michelle Harleston moved to approve the financial report, seconded by Ethel Cogshell. Motion Carried.

Director's Report:

Director Williams addressed the board about hiring 2 new part-time custodians. This provides more cleaning coverage for the library. One hire was a volunteer with Project Search. This organization provides on-the-job training for people with disabilities. So far Christopher Smith has been doing a great job cleaning. Mary Carson, Reference Manager has resigned as of January 26, 2022. This position has not been advertised yet. Energy bill is starting to decrease due to having the HVAC system settings reconfigured. He also stated that after a power outage on December 22, 2022, the elevator hydraulic pump went out. The ETA for a replacement pump is March 4, 2022. After receiving such a far-out ETA on getting the elevator back in operation. He looked for other vendors to see if the elevator could be fixed sooner. After his search, he did receive a quote from KONE Elevator for \$15,989.00 to fix the pump within 10 days. Computers were moved to the first floor to help the elderly and patrons with disabilities who have the inability to get to the second-floor computer lab. Over 1400 COVID-19 at-home tests kits were passed out throughout the library system. Garland County Library Director Adam Webb was chosen as the Library of Record/Library Consultant for the year 2022. East Hardin Construction completed the drop ceiling on the second and third floors. Director Williams talked about a portion of the east side of the library that fell off the building. Director Williams also stated that he will check into the cracking cement boards located around the exterior second level.

New Business:

Trustee Groove placard discussion about adding the names of the board members.
Director Williams provided a picture of the placard by text/email to the board.

Announcements:

Library received great compliments about the Director, services, and events.
Director Williams addressed the AY Magazine article.

Adjourn:

Ethel Cogshell moved, seconded by Michelle Harleston to adjourn. Motion Carried
Meeting adjourned at 6:16 p.m.

Meeting Schedule:

Next Meeting – Thursday, February 17, 2022.