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Minutes of the Special Called Meeting of the Library Board of Trustees

The Board met Thursday, December 17, 2020 at 5:15 pm at the new Main Library for a special called meeting. Present were Chandra Griffin, Nancy Oudin, and Ethel Cogshell by phone. Also, Tom Owens, Glenda Daniels, Alisa Smith and Michelle Harleston attended in person. After the meeting had started Chandra Griffin arrived in person.

Also present were Judge Gerald Robinson, Ricky Williams, Byron Tate, and Jana Mitchell.

Discussion included Tommy Brown no longer being Chairman of the Library Board. Judge Gerald Robinson stated that Tom Owens was appointed by the Quorum Court Monday, December 14, 2020 and accepted unanimously. Also appointed at the Monday, December 14, 2020 meeting of the Quorum Court was Chandra Griffin, replacing Linda Banks who retired, and Michelle Harleston replacing Anne Marie Jacks.

Judge Robinson pointed out the need to elect a Chairman & Vice-Chairman to the Board.

Nancy Oudin moved and seconded by Chandra Griffith to elect Tom Owens as Jefferson County Library Board Chairman. Motion carried unanimously.

Michelle Harleston, moved and seconded by Alisa Smith to elect Glenda Daniels as Vice Chairman of the Library Board. Motion carried unanimously.

The meeting was officially called to order by Tom Owens, newly elected Chairman of the Board of Directors.

The agenda was brought before the Board for approval. Glenda Daniels moved to adopt the agenda, seconded by Tom Owens with correction of date of next meeting. Motion carried.

Director working remotely was brought up for discussion. After discussion, Glenda Daniels made a motion which was amended to read, the Board of Directors require Ms. Morgan to be onsite to perform the duties of the Library Director. This motion was seconded by Michelle Harleston which carried unanimously.

Approval of the 2021 budget was brought before the Board. Judge Robinson stated that line 4100 needed to be increased to 650,000.

Motion to approve the budget, with the amendment of line 4100 to 650,000, was made by Glenda Daniels and seconded by Alisa Smith. Motion carried.

Meeting adjourned at 5:53 pm.

Next meeting – Tuesday, January 12, 2021